

CASH SERVICE IN BIZNESPL@NET



Submitting applications

Applications regarding cash service are submitted via two modules:

Applications:

- cash supply order
- cash collection order (we recommend using the following application: "Order/cancel the bank convoy")
- order of cash collection at a branch

Agreements and new applications:

- transport lists - Customer's convoy
- cancellation of withdrawal in sealed bags instruction at cash counting company unit
- Cash in Transit order/cancellation



Module: Applications

To submit an application regarding **Cash handling**, choose the tab **Others**, and then choose **Applications** in the side menu. Choose the desired type of application. You can only see applications for which you have necessary privileges.

The screenshot displays the BNP Paribas BiznesPl@net interface. At the top, a navigation bar includes tabs for Accounts, Cards, Deposits, Loans, Transfers, Trade finance, Templates & Contractors, FX Pl@net, Bookkeeping, Administration & tools, and Others. The user is logged in as Jan Kowalski, with a dropdown menu showing '235918 - Firma ABC'. A log summary shows the last login on 09.05.2020 at 01:22:10 and a failed attempt on 05.05.2020 at 15:34:04. The left sidebar menu is expanded to 'Others', with 'Applications' selected. Under 'Applications', 'New application' is chosen. The main content area, titled 'New application or instruction', shows a 'Cash handling' section with three options: 'Cash supply order', 'Cash collection order', and 'Order of cash collection at a branch'.





Application status

Information on the status of applications is available in the tab **Submitted applications and instructions**.

Accounts Cards Deposits Loans Transfers Trade finance Templates & Contractors FX Pl@net Bookkeeping Administration & tools **Others**

Jan Kowalski Log out

235918 - Firma ABC

Last login 09.05.2020 01:22:10
Failed logging attempt 05.05.2020 15:34:04
Time until session expires 14:58s

Others

- Correspondence
- System usage history
- Applications
 - New application

Application list

- Agreements and new applications
- Notices
- SMS codes
- SMS charges
- User's profile
- BNPP Connect charges

Submitted applications and instructions

Company name Firma ABC

Type	Submission date	Status
Order of cash collection at a branch Firma ABC	09.05.2020	Under approval process
Order of cash collection at a branch Firma ABC	08.05.2020	Cancelled
Order of cash collection at a branch Firma ABC	08.05.2020	New
Order of cash collection at a branch Firma ABC	12.03.2020	Approved
Order of cash collection at a branch Firma ABC	10.05.2019	Rejected

Possible status

Under approval process – the application is awaiting signature of authorized persons and has not been submitted to the Bank.

Cancelled – the application has been rejected by the user.

New – the application has been signed and submitted to the Bank.

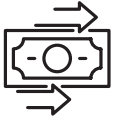
Approved – the application has been approved by the Bank.

Rejected – the application has been rejected by the Bank.



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Application: Cash supply order

This functionality allows to submit sealed bags withdrawal instructions at cash counting company unit. For bank convoys, it is also an instruction of cash transport to a specified Customer's Unit. To approve and submit an instruction to the Bank, **payments approval schemes** valid for the account to be debited must be met. A cash transport instruction may be entered by a User authorized at least to view the account to be debited under this instruction. Selecting the Hide the balance option blocks the possibility of selecting the account in the cash transport application.

The completed application should be signed in accordance with the applicable authorization method. If the required number of signatures is not available, the application will await the signatures of authorized users in the tab **Submitted applications and instructions**.

APPLICATION

Cash supply order

Company name	<input type="text" value="Firma ABC"/>
Debited account	<input type="text" value="----Select----"/>
Current account balance	no account selected
Available balance	no account selected

Location data

Location name	<input type="text"/>
	<input type="text"/>
Location address	<input type="text"/>
	<input type="text"/>

Order details

Supply date (dd.mm.yyyy)	<input type="text"/>
Supply hour	<input type="text" value="----Select----"/>

Order execution rules

Orders submitted on working days after 13:00 and orders submitted on holidays are executed on the next working day.
I hereby acknowledge the rules applying to order execution in BNP Paribas Bank Polska S.A.

The application must be submitted at least one day in advance, before 1 p.m.



Application form: order of cash collection at a branch

Electronic cash withdrawal at a branch enables to place an instruction of cash withdrawal at a selected branch of Bank BNP Paribas for a specific person.

In order to approve and submit an instruction to the Bank, the acceptance schemes applicable to applications must be met.

APPLICATION FORM

Application for an order of cash collection at a branch

Fields marked with an asterisk must be filled in.

Company name	<input type="text" value="Firma ABC"/>	*
Transfer funds from account	<input type="text" value="----Select----"/>	*
Balance	no account selected	
Available balance	no account selected	
Withdrawal ID	<input type="text" value="235918"/> <input type="text" value="FP1I291X67DK68ZI0J7GUGL1JSYYS"/>	<input type="button" value="Generate"/>
Withdrawal date	from <input type="text" value="09.05.2020"/> <input type="text" value="to 19.05.2020"/>	*
Bank's branch	<input type="text" value="----Select----"/>	*
Withdrawer details		
Name / name and surname	<input type="text"/>	*
Address	<input type="text"/>	
Nationality	<input type="text" value="----Select----"/>	*
ID document series and number	<input type="text"/>	*
PESEL	<input type="text"/>	*
Amount	<input type="text"/> <input type="text" value="----Select----"/>	*
Commission due		

Generate withdrawal ID.

The completed application should be signed in accordance with the applicable authorization method. If the required number of signatures is not available, the application will await the signatures of authorized users in the tab **Submitted applications and instructions**.



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Module: Agreements and new applications

“Agreements and new applications” module includes additional applications related to cash handling. In order to use the functionality, it is necessary to have an authorization called **Special Applications** and to define the **Scheme for Special Applications**.

To go to the new application module, select the tab Others, and then from the side menu **Agreements and new applications**.

The screenshot displays the BNP Paribas user interface. At the top, there is a navigation bar with tabs: Accounts, Cards, Deposits, Loans, Transfers, Trade finance, Templates & Contractors, FX Pl@net, Bookkeeping, Administration & tools, and Others. The user profile for Jan Kowalski is visible, including a log out button and session details. The main content area is titled 'Review of correspondence' and shows a table of messages. The table has columns for Date, Number of messages, and Subject. A message from 08.05.2020 at 17:06:51 with 1 message and subject 'Important information' is shown. The left sidebar menu is expanded to 'Others', and 'Agreements and new applications' is highlighted with a red box.

To submit an application, click **New Application** by the appropriate item.

The screenshot shows the 'Applications and Instructions' page in the BNP Paribas system. The page has a search bar and a list of applications. The applications listed are: 'Cancellation of Withdrawal Instruction at Cash Counting Company Unit', 'Cash In Transit order/cancellation', and 'Customer's Transport Lists'. Each application has a 'Complete the form' button. The left sidebar menu is expanded to 'Applications'. The page also includes contact information for BNP Paribas, including phone numbers and a security notice.



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Transport lists - Customer's convoy

This functionality allows you to send the Customer transport lists.

In order to approve and send the instruction to the Bank, the **Scheme for special applications** must be completed. It is also possible to define a separate scheme for the application.

Customer's Transport Lists

Type of the List

Choose the type of List*

Cash Counting Company Units

Choose the Cash Counting Company Unit*

Attachment with the List



Drag and drop the item here or [Select the file](#)

Maximum size of one file = 6MB | up to 15 files | Total size of files = 90MB

In the event the Customer provides the Bank with personal data of its employees or third parties, which the Bank processes in connection with the Agreement performance (e.g. the data included in the List of the Customer Employees and Cars or the List of the Transport Company Employees and Cars), the Customer shall notify all such persons about the fact that the Bank is a controller of their personal data and about the rules of personal data processing by the Bank, presented on [the Bank's website](#)

Additional comment

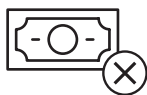
Additional comment

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Cancellation of Sealed Bags Withdrawal Instruction at Cash Counting Company Unit

This option makes it possible to cancel the instruction of cash supply to the company's facility on a given day. In order to approve and send the instruction to the Bank, the **Scheme for special applications** must be completed. It is also possible to define a separate scheme for the application.

Cancellation of Withdrawal Instruction at Cash Counting Company Unit

Pursuant to the provisions of the Regulations Governing Cash Services in Sealed Bags, the Customer can cancel a Withdrawal in Sealed Bags one (1) Business Day before the execution date of the Withdrawal in Sealed Bags at the latest, by 2:00 p.m., by sending, via the System, an instruction to cancel the Withdrawal in Sealed Bags to the Bank.

Details of Withdrawal Instruction

Date*



Amount*

Currency*

Account Number*

Address of the Customer's Unit for which the instruction of Withdrawals in Sealed Bags was placed

Headquarter Address

Home/flat number*

Place*

Postal code



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Cash in Transit order/cancellation

This instruction makes it possible to order or cancel a bank convoy to a company facility. In order to approve and send the instruction to the Bank the **Scheme for special applications** must be completed. It is also possible to define a separate scheme for the application.

Cash in Transit order/cancellation

Type of order

Choose the type:

Order* Cancellation**

*Pursuant to the provisions of the Regulations Governing Cash Services in Sealed Bags, the Bank Cash in Transit "on demand" may be executed in two (2) modes:
a) standard mode - ordered by 2:00 p.m., one (1) Business Day before the collection of Payments in Sealed Bags,
b) emergency mode - ordered after 2:00 p.m., one (1) Business Day before the collection of Payments in Sealed Bags, or on the collection date. The Bank reserves the right to refuse the performance of the Bank Cash in Transit in the emergency mode and to individually price the emergency cash in transit.

**Pursuant to the provisions of the Regulations Governing Cash Services in Sealed Bags, an order to cancel the Cash in Transit should be sent at the latest by 2:00 p.m. on the Business Day preceding the Cash in Transit execution date. In the event of a failure to keep the above deadline, the Bank reserves the right to charge Bank Cash in Transit costs to the Customer.

Details of Cash in Transit instruction

Headquarter Address

Home/flat number*

Place*

Additional Description of the Location ⓘ

Date of Cash in Transit order



Additional comment

Additional comment

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If you have any questions, please contact us:

SME:  sob@bnpparibas.pl  22 548 29 26

Corporations:  cob@bnpparibas.pl  22 548 29 30

(connection fee according to the operator's price list)



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