

IMPORTS

You can access the file import function from the main screen:

- ✓ when you select [Import templates](#) from the **File Management** menu item.

Previous version of the system | Session time 04:59 | EXTEND | DEP II LUCYNA KUBERA

BNP PARIBAS

- Accounts
- Processing orders
- Payments
- File management**
 - Export templates
 - Import templates**
 - Shared files

Import templates

+ Add template

Search [] Q | Template type [] | Author All []

Template name	Template type	Author
eBGZ Company International transfers - CSV format	eBGZ Company International transfers - CSV format	Predefined by the bank

, or

- ✓ after going to Processing of payment orders, select **Payments – Import from file**.

Previous version of the system | Session time 04:50 | EXTEND | FIRMA ABC Jan Kowalski | Logout

BNP PARIBAS

- Accounts
- Orders
- Payments**
 - Transfers**
 - Waiting transfers
 - Counterparties
 - Payments templates
 - Mass Collect
 - Standing orders
- Cash
- Cards
- Deposits

Outgoing payments

Domestic Internal Foreign RPI

Domestic transfer | Split payment transfer | Tax transfer | Express transfer

Standing order

Processing of payment orders

Show all payments →

124 Yours to be processed | 130 To be processed | 1 Rejected

Import from file

Wybierz szablon importu prz... | Select from the list

GO FURTHER

Waiting transfers

0 Waiting transfers

Predefined import templates

To import orders, choose a template from the list of available templates.

Export / import templates

Export templates **Import templates**

Import template

Add template

Search

Template type
All

Author

Show more ▼

Template name ↕	Template type ↕	Author ↕	⋮
eBGZ Company International transfers - CSV format	eBGZ Company International transfers - CSV format	Predefined by the bank	⋮
eBGZ Company International transfers - XML format	eBGZ Company International transfers - XML format	Predefined by the bank	⋮
eBGZ Domestic transfers - CSV format	eBGZ Domestic transfers - CSV format	Predefined by the bank	⋮
eBGZ Domestic transfers - XML format	eBGZ Domestic transfers - XML format	Predefined by the bank	⋮
eBGZ Przelewy krajowe/podatkowe - format liniowy EN	eBGZ Przelewy krajowe/podatkowe - format liniowy EN	Predefined by the bank	⋮
EB TXT domestic transfers	EB TXT domestic transfers	Predefined by the bank	⋮
Foreign EB TXT	Foreign EB TXT	Predefined by the bank	⋮
Foreign VideoTel	Foreign VideoTel	Predefined by the bank	⋮
MT101 CNX Foreign transfer	MT101 CNX Foreign transfer	Predefined by the bank	⋮
MT101 CNX Transfer	MT101 CNX Transfer	Predefined by the bank	⋮
MultiCash PLA	MultiCash PLA	Predefined by the bank	⋮
MultiCash PLA R2019	MultiCash PLA R2019	Predefined by the bank	⋮
Multicash PLI import	Multicash PLI import	Predefined by the bank	⋮
MultiCash RFT (RPI)	MultiCash RFT (RPI)	Predefined by the bank	⋮
Payment domestic XML	Payment domestic XML	Predefined by the bank	⋮
SEPA CT	SEPA CT	Predefined by the bank	⋮
Videotel domestic	Videotel domestic	Predefined by the bank	⋮
XML foreign SEPA transfer	XML foreign SEPA transfer	Predefined by the bank	⋮
XML foreign transfer	XML foreign transfer	Predefined by the bank	⋮
XML MT101 transfer (RPI)	XML MT101 transfer (RPI)	Predefined by the bank	⋮

Records per page: **200** ▼
| 1-20 of 20 items
1



The next step on the import screen is to:

- select the code page of the file (available code pages are: Windows-1250, ISO-8859-2, CP 852, ANSI – without Polish characters, UTF-8, UTF-8 with BOM);
- in the field "Transfer funds from account" - account or the option "Load from file".

It is possible to load a file by dragging the file or selecting a file from the disk. The maximum size of the imported file is 10 MB

[Import templates](#) / Data import

Data import

Template name

Multicash PLI import


Character encoding

Windows-1250

Transfer of funds from the account

Wczytaj z pliku

Attach file to be imported




Drag and drop the item here or [Select the file](#)
Maximum file size = 10 MB


Once the file has been loaded, a confirmation of the import will appear on the screen

Imported transfer details Pending approval

File name	Template name	Number of transactions
import PLI dep.txt	Multicash PLI import	2

Checksum

SHA256: fb5c418f395933236caf632ce5709e1f8f235da22f5c943677c0bae27266b2bb 

MD5: b0599f83aa8b292a9a4a38e0d6037f7b 

Amount: **203,67 PLN**



Transfer list

Correct (2)

ON: ↕	Exec. date ↕	Title ↕	Account name ↕ Account number ↕	Counterparty ↕ Account number ↕	Amount ↕ / Currency ↕
1.	11.10.2023	Zaplata, za. ,FS,P,15,/04/005,	Rachunek podstawowy PLB3 2030 0045 1110 00001110 0000	SP JAWNA 71 1600 1127 1110 00001110 0000	101,83 PLN
2.	11.10.2023	Zaplata, za. ,FS,P,15,/04/006,	Rachunek podstawowy PLB3 2030 0045 1110 0000 1110 0000	SP JAWNA 71 1600 1127 1110 00001110 0000.	101,84 PLN

- If you try to import the same file again, the system will display a message

Attach file to be imported

import PLI 1 235918.txt
You have already imported the file.  

Drag and drop the item here or [Select the file](#)

Maximum file size = 10 MB

You have already imported the file. Check the import status on the Imported files screen. SHA256: 9af2792ee5110e80449a... [More](#)




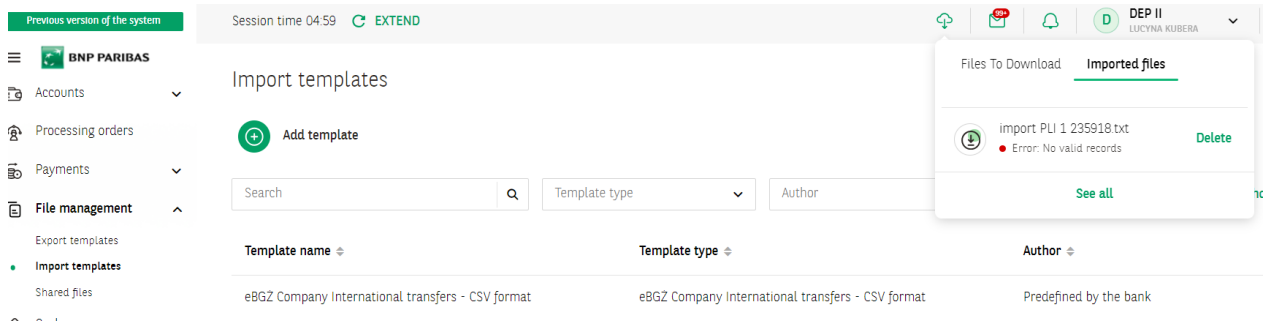
- Payments with the "Express Elixir" tag cannot be "Added to package" or "Create package" from them, these payments are placed on the "Orders" list.
- If the data in the imported file are incorrect, the system will display an error message. Incorrect records are marked with a red bar on the list.

Transfer list

Correct (1) Incorrect (1) **All**

ON:	Exec. date	Title	Account name Account number	Counterparty Account number	Amount / Currency	
1.	11.10.2023	Zaplata ,za ,FS,P15,/04/005 ,	Główny rachunek podstawowy PL71 1600 1127 0003 01221110 00001	SP JAWNA 10203000451110000003841111	101,83 PLN	Details
2.	11.10.2023	Zaplata ,za ,FS,P15,/04/006 ,	Główny rachunek podstawowy PL71 1600 1127 0003 01221110 0000	DOMIN SP JAWNA 76 2030 0045 1110 00001110 00001	101,84 PLN	


Imported files are available in the menu after selecting the icon 



To check the details of the imported files, select the View all button.

Exports / Imports

Files To Download **Imported files**

 **Imported files**

Search Template kind Status [Show more](#)


Date	Template kind	File name	Status
08.02.2024 10:59:17	Multicash PLI import	import PLI 1 235918.txt	• Błąd No valid records
08.02.2024 10:58:40	Multicash PLI import	ALFA import PLI 1 235918.txt	• Zakończony

Defining imports template - new template



On the **Import templates** screen - select **Add template**

Import templates

 Add template

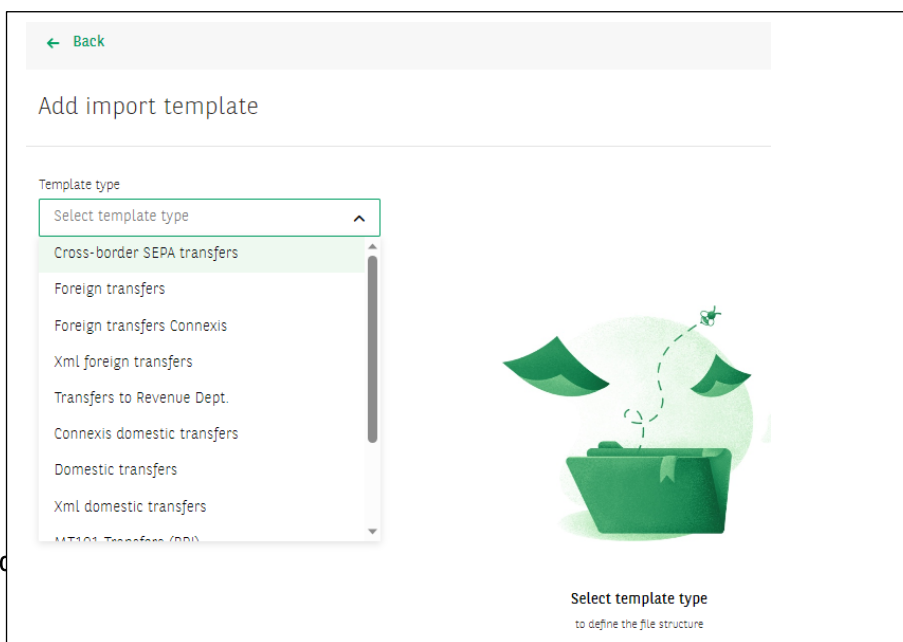
Search Template type Author

Template name

Template type

Author

and then select the template type from the available list.



Impo



Add import template

Template type

Template configuration

Template name*

Data separator*

Code page*

Decimal separator*

Date format*

Date separator*

Field names in header

Text fields in quotation marks

File structure

Available fields Add all File structure Delete all

Available fields	File structure
<input type="checkbox"/> Contractor's address 1	<input type="checkbox"/> Payment title
<input type="checkbox"/> Contractor's address 2	<input type="checkbox"/> Contractor's name
<input type="checkbox"/> Customer reference	<input type="checkbox"/> Contractor's account
<input type="checkbox"/> Empty field	<input type="checkbox"/> Amount
<input type="checkbox"/> Execution date	<input type="checkbox"/> Principal account

Defining imports templates consists in:

- selecting the template type – the next part of the form (on change) will be displayed after you have selected the template type;
- specifying the template name - mandatory field;
- determining the data separator character;
- determining the code page (available code pages include: Windows-1250, ISO-8859-2, CP 852, ANSI – without Polish characters, UTF-8, UTF-8 with BOM);
- selecting a date format from the list (available formats: yyyy-mm-dd, dd-mm-yyyy, mm-dd-yyyy, yy-mm-dd)
- choice of a date separator - any character;
- specifying the file structure by selecting the fields from a finite list specific to the dictionary (import template type);
- choice of a decimal separator - full stop or comma;
- inclusion of "Field names in header" - option - /
- including "Text fields in quotation marks" - option - /

When defining a new import template, two lists are displayed next to each other on the screen. The list on the left contains names of the fields available for a given type of template and the specification for a given type of transfer. The list on the right contains names of the fields that have been added to the template. Their order on the list is the same as the order in the file line.



Import in GOonline Biznes

File structure

Available fields

Add all

File structure

Delete all

Contractor's address 1

Contractor's address 2

Customer reference

Empty field

Execution date

Invoice number

Sorbnet

Split payment

Tax identifier of the payer

VAT amount


Payment title

Contractor's name

Contractor's account

Amount

Principal account

To change the order of the fields, hold a given field and move it up or down. 
The saved import template will be available on the list of templates.



BNP PARIBAS

**Bank
zmieniającego się
świata**