EXPORT

Predefined export templates

To export files, select **Export templates** in the **File management** module.

List of predefined import templates:

Export templates

Depending on the selected template, the list includes names of the fields available for a given template type.

An example of fields for a bank statement

Export templates / MT940 EB statement

MT940 EB statement

Select data to export

Account*

Rachunek podstawowy 83 2030 0045 111... ⌄

Statement type*
◉ **Daily**   ○ Monthly

Date range to be exported*
◉ **Select range**   ○ Enter your own (range)

Select*

Previous working day ⌄

Additional options

Encoding page*

Windows-1250 ⌄

○ Compress to ZIP format

An example of fields for history transaction

Export templates / Transaction history XML

Transaction history XML

Select data to export

Account*

Choose accounts ⌄

Date range to be exported*
◉ **Select range**   ○ Enter your own (range)

Select

From the last 7 days ⌄

Kind of transaction
◉ **Debits and credits**   ○ Debits   ○ Credits

Amount from   Amount to

Type of transaction (or part of type the transaction)   Contractor's name (or part of the contractor's name)

Account number (or part of the account number)   Payment title (or part of the title)

Additional options

Encoding page*

UTF-8 ⌄

○ Compress to ZIP format

In the field **Additional options** select the file code page (the available code pages are: Windows-1250, ISO-8859-2, CP 852, ANSI – without Polish characters, UTF-8, UTF-8 with BOM);

The switch 🔘 will allow you to compress the file to ZIP format.

Defining export template - new template

On the list of templates click on **Add a template.**

Export templates

⊕ **Add a template**

Search 🔍	Kind of template ⌄	Author Predefined by bank ⌄

Defining export templates consists in:

- selecting template type – the next part of the form (on change) will be displayed after you have selected template type;
- specifying template name - mandatory field;
- determining the format: HTML or Pfd;
- selecting the number of lines per record (available options: 1 line, 2 lines or 3 lines per record);
- selecting text size (from small to large);
- selecting or grabbing and dropping selected or all fields for the file structure.

Add an export template

Template type

Select template type	⌃

Report on balances
Bank statement
Rejected transfers
Executed transfers
Transaction history CSV
Transaction history report
Domestic counterparties dictionary CSV
Foreign counterparties dictionary CSV

Add an export template

Template type

Transaction history report	⌄

Template configuration

Template name*

Number of lines per record*

Text size*

1 line for record
2 lines for record
3 lines for record

Remote
Low
Medium
Major
Supreme

Save format*

HTML	⌄

File structure

Available fields   Add all   File structure

- ⠿ Amount
- ⠿ Contractor's account
- ⠿ Contractor's name and address
- ⠿ Costs of intermediary banks
- ⠿ Currency
- ⠿ Transaction code
- ⠿ Transaction date
- ⠿ Transaction description
- ⠿ Value date

Grab and drop an item here

The file structure will appear here

When defining a new export template, you will see a list with the names of fields available for a given template type on the screen. To define your own file structure, move all or the selected fields to the right to the **File structure** column. Their order on the list is the same as the order of the lines in the file.

To change the order of the fields hold a given field and move it up or down.

The saved template is available on the templates list.

Export / import templates

Export templates   Import templates

Export templates   Add a template

| Search 🔍 | Kind of template ▾ | Author All ▾ | | Show more ▾ |

Template / filter name ⇕	Kind of template ⇕	Author ⇕	
5ttttt	Transaction history CSV	Adam Pol	
aaa	Transaction history report	Anna Sad	▾
aaaa	Bank statement	Anna Sad	

The next step is to click on template name or type and start defining filters for a given template.

aaa

Select data to export

Account*

| Choose accounts ▾ |

Date range to be exported*

◉ Select range   ○ Enter your own (range)

Select

| From the last 7 days ▾ |

Kind of transaction

◉ Debits and credits   ○ Debits   ○ Credits

Amount from

Amount to

Type of transaction (or part of type the transaction)

Contractor's name (or part of the contractor's name)

Account number (or part of the account number)

Payment title (or part of the title)

REMOVE TEMPLATE   EDIT TEMPLATE   ADD FILTER   **EXPORT**

After you have selected or marked the selected fields, click on EXPORT.

To define your own settings for a given template you can add a filter by clicking on ADD FILTER.

Save filter   ✕

| Filter name* |

CANCEL   SAVE

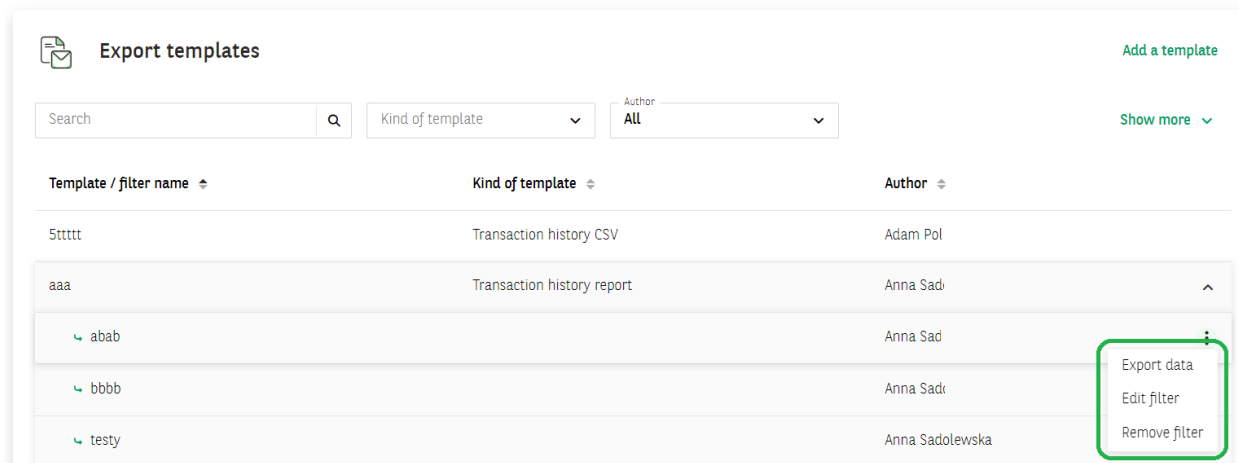**BNP PARIBAS**

Bank
zmieniającego się
świata

The saved filter will be available on the templates list with the icon ⌐ *filter name.*

Adding a filter is necessary, among others, for an export with the use of GOconnect Biznes.
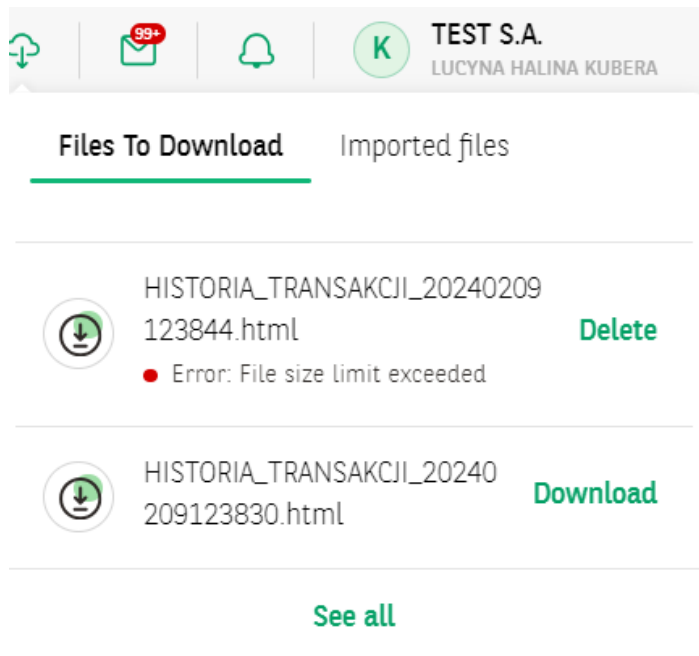
Export / import templates

Export templates   Import templates

Exported files are available after selecting the icon ⌂